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17 APR 1957

MEMORANDUM FOR: Chief, Records Integration, FI

SUBJECT : Supervisory Course for Night Shift

REFERENCE : Your Memorandum to Chief, Intelligence School, dated 26 February 1957

1. The Office of Training will be able to present a supervisory course as requested in your referenced memorandum. It is proposed that the course be much shorter than the regular Basic Supervision, and be presented Tuesday, Wednesday, and Thursday nights, 1½ hours each evening, from 16 July to 18 August for a total of 18 hours.

2. [ ] will be in charge of the special training program, assisted as required by other members of the Office of Training staff. She will be in touch with your Training Officer in working out the details for this presentation.

SIGNED

MATTHEW BAIRD  
Director of Training

cc: RI Training Officer

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OF [ ] (15 April 1957)

Document No. 31

NO CHANGE in Class. ☐☒ DECLASSIFIED

Class. CHANGED TO: TS S C

DDA Memo, 4 Apr 77

Auth: DDA REG. 11/1/77

Date: 6/3/78 By: [ ]

57/TR-1-1649

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